



Tappie A. Villane
Santa Rosa County Supervisor of Elections

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**2018 Calendar of
Reporting Dates**
for Primary Election August 28, 2018
**Campaign Reporting Requirements for Local Candidates
and Committees**

Primary Election Reports must be filed by all candidates even if their name will only appear on the General Election Ballot.

- Reports shall be filed on the 10th day following the end of each calendar month from the time the campaign treasurer is appointed;
 - Reports must be filed on the 60th day immediately preceding the Primary;
 - Reports must be filed biweekly on each Friday thereafter;
 - Additional reports must be filed on the 25th and 11th days before the Primary.

Cover Period	Report Code	Due Date
12/01/17 – 12/31/17	2017 M12	01/10/18
01/01/18 – 01/31/18	2018 M1	02/12/18
02/01/18 – 02/28/18	2018 M2	03/12/18
03/01/18 – 03/31/18	2018 M3	04/10/18
04/01/18 – 04/30/18	2018 M4	05/10/18
05/01/18 – 05/31/18	2018 M5	06/11/18
06/01/18 – 06/22/18	2018 P1	06/29/18
06/23/18 – 07/06/18	2018 P2	07/13/18
07/07/18 – 07/20/18	2018 P3	07/27/18
07/21/18 – 07/27/18	2018 P4	08/03/18
07/28/18 – 08/03/18	2018 P5	08/10/18
08/04/18 – 08/10/18	2018 P6	08/17/18
08/11/18 – 08/23/18	2018 P7	08/24/18
Termination Reports		
05/01/18 – 08/04/18	TR-JQ	08/02/18
06/01/18 – 09/22/18	TR-Q	09/20/18
08/23/18 – 11/28/18	TR-P	11/26/18

Penalty for Late Filing

Any candidate or committee failing to file a report on the designated due date shall be subject to a fine of \$50 per day for the first 3 days late and, thereafter, \$500 per day for each late day, not to exceed 25% of the total contributions or expenditures, whichever is greater, for the period covered by the late report. However, for pre-election reports, the fine shall be \$500 per day for each late day, not to exceed 25% of the total contributions or expenditures, whichever is greater, for the period covered by the late report. For Termination Reports the fine is \$50 per day for each late day, not to exceed 25% of the total contributions or expenditures, whichever is greater, for the period covered by the late report.

Note: Candidates must dispose of all funds in the campaign account and file a Termination Report within 90 days after having withdrawn, become unopposed, eliminated or elected to office.



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2018 Calendar of Reporting Dates
for General Election November 8, 2018

***Campaign Reporting Requirements for Local Candidates
and Committees***

- Reports must be filed on the 60th day immediately preceding the General.
 - Reports must be filed biweekly on each Friday thereafter.
- Additional reports must be filed on the 25th, 11th and 4th days before the General.

<i>Cover Period</i>	<i>Report Code</i>	<i>Due Date</i>
08/24/18 – 08/31/18	2018 G1	09/07/18
09/01/18 – 09/14/18	2018 G2	09/21/18
09/15/18 – 09/28/18	2018 G3	10/05/18
09/29/18 – 10/05/18	2018 G4	10/12/18
10/06/18 – 10/12/18	2018 G5	10/19/18
10/13/18 – 10/19/18	2018 G6	10/26/18
10/20/18 – 11/01/18	2018 G7	11/02/18
<i>Termination Reports</i>		
11/02/18 – 02/06/19	TR-G	02/06/19

Penalty for Late Filing

Any candidate or committee failing to file a report on the designated due date shall be subject to a fine of \$50 per day for the first 3 days late and, thereafter, \$500 per day for each late day, not to exceed 25% of the total contributions or expenditures, whichever is greater, for the period covered by the late report. However, for pre-election reports, the fine shall be \$500 per day for each late day, not to exceed 25% of the total contributions or expenditures, whichever is greater, for the period covered by the late report. For Termination Reports the fine is \$50 per day for each late day, not to exceed 25% of the total contributions or expenditures, whichever is greater, for the period covered by the late report.

Note: Candidates must dispose of all funds in the campaign account and file a Termination Report within 90 days after having withdrawn, become unopposed, eliminated or elected to office.



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**2018-2019 Calendar of
Reporting Dates for 2020 Candidates
Campaign Reporting Requirements for Local Candidates
and Committees**

- Reports shall be filed on the 10th day following the end of each calendar month from the time the campaign treasurer is appointed;
 - Reports must be filed on the 60th day immediately preceding the Primary;
 - Reports must be filed biweekly on each Friday thereafter;
 - Additional reports must be filed on the 25th and 11th days before the Primary.

Cover Period	Report Code	Due Date
12/01/17 – 12/31/17	2017 M12	01/10/18
01/01/18 – 01/31/18	2018 M1	02/12/18
02/01/18 – 02/28/18	2018 M2	03/12/18
03/01/18 – 03/31/18	2018 M3	04/10/18
04/01/18 – 04/30/18	2018 M4	05/10/18
05/01/18 – 05/31/18	2018 M5	06/11/18
06/01/18 – 06/30/18	2018 M6	07/10/18
07/01/18 – 07/31/18	2018 M7	08/13/18
08/01/18 – 08/31/18	2018 M8	09/10/18
09/01/18 – 09/30/18	2018 M9	10/10/18
10/01/18 – 10/31/18	2018 M10	11/10/18
11/01/18 – 11/30/18	2018 M11	12/10/18
12/01/18 – 12/31/18	2018 M12	01/10/19

Penalty for Late Filing

Any candidate or committee failing to file a report on the designated due date shall be subject to a fine of \$50 per day for the first 3 days late and, thereafter, \$500 per day for each late day, not to exceed 25% of the total contributions or expenditures, whichever is greater, for the period covered by the late report. However, for pre-election reports, the fine shall be \$500 per day for each late day, not to exceed 25% of the total contributions or expenditures, whichever is greater, for the period covered by the late report. For Termination Reports the fine is \$50 per day for each late day, not to exceed 25% of the total contributions or expenditures, whichever is greater, for the period covered by the late report.

Note: Candidates must dispose of all funds in the campaign account and file a Termination Report within 90 days after having withdrawn, become unopposed, eliminated or elected to office.



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2018 - 2019 Calendar of Reporting Dates
for
Executive Committees

- Reports must be filed on the 10th day following the end of each calendar quarter.
- Reports must be filed the Friday prior to each Primary and General Election.

<i>Cover Period</i>	<i>Report Code</i>	<i>Due Date</i>
01/01/18 – 03/31/18	2018 Q1	04/10/18
04/01/18 – 06/30/18	2018 Q2	07/10/18
07/01/18 – 08/17/18	2018 P1	08/24/18
08/18/18 – 09/30/18	2018 Q3	10/10/18
10/01/18 – 10/26/18	2018 G1	11/02/18
10/27/18 – 12/31/18	2018 Q4	01/10/19

F.S. 106.29 (3)(b) Upon determining that a report is late, the filing officer shall immediately notify the chair of the executive committee or the leader of the affiliated party committee as defined in s. 103.092 as to the failure to file a report by the designated due date and that a fine is being assessed for each late day. The fine shall be \$50 for a county executive committee, per day for each late day, not to exceed 25 percent of the total receipts or expenditures, whichever is greater, for the period covered by the late report. However, if an executive committee or an affiliated party committee fails to file a report on the Friday immediately preceding the special election or general election, the fine shall be \$10,000 per day for each day a state executive committee is late, \$10,000 per day for each day an affiliated party committee is late, and \$500 per day for each day a county executive committee is late. Upon receipt of the report, the filing officer shall determine the amount of the fine which is due and shall notify the chair or leader as defined in s. 103.092.