



Tappie A. Villane
Santa Rosa County Supervisor of Elections

6495 Caroline Street Ste F
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www.VoteSantaRosa.com

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**2016 Calendar of
Reporting Dates**
for Primary Election August 30, 2016
**Campaign Reporting Requirements for Local Candidates
and Committees**

Primary Election Reports must be filed by all candidates even if their name will only appear on the General Election Ballot.

- Reports shall be filed on the 10th day following the end of each calendar month from the time the campaign treasurer is appointed;
 - Reports must be filed on the 60th day immediately preceding the Primary;
 - Reports must be filed biweekly on each Friday thereafter;
- Additional reports must be filed on the 25th and 11th days before the Primary.

Cover Period	Report Code	Due Date
01/01/15 – 01/31/16	2015 M1	02/10/16
02/01/16 – 02/29/16	2016 M2	03/10/16
03/01/16 – 03/31/16	2016 M3	04/11/16
04/01/16 – 04/30/16	2016 M4	05/10/16
05/01/16 – 05/31/16	2016 M5	06/10/16
06/01/16 – 06/24/16	2016 P1	07/01/16
06/25/16 – 07/08/16	2016 P2	07/15/16
07/09/16 – 07/22/16	2016 P3	07/29/16
07/23/16 – 07/29/16	2016 P4	08/05/16
07/30/16 – 08/05/16	2016 P5	08/12/16
08/06/16 – 08/12/16	2016 P6	08/19/16
08/13/16 – 08/25/16	2016 P7	08/26/16
Termination Reports		
05/01/16 – 08/04/16	TR-JQ	08/04/16
06/01/16 – 09/22/16	TR-Q	09/22/16
08/26/16 – 11/28/16	TR-P	11/28/16

Penalty for Late Filing

Any candidate or committee failing to file a report on the designated due date shall be subject to a fine of \$50 per day for the first 3 days late and, thereafter, \$500 per day for each late day, not to exceed 25% of the total contributions or expenditures, whichever is greater, for the period covered by the late report. However, for pre-election reports, the fine shall be \$500 per day for each late day, not to exceed 25% of the total contributions or expenditures, whichever is greater, for the period covered by the late report. For Termination Reports the fine is \$50 per day for each late day, not to exceed 25% of the total contributions or expenditures, whichever is greater, for the period covered by the late report.

Note: Candidates must dispose of all funds in the campaign account and file a Termination Report within 90 days after having withdrawn, become unopposed, eliminated or elected to office.



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2016 Calendar of Reporting Dates
for General Election November 8, 2016

***Campaign Reporting Requirements for Local Candidates
and Committees***

- Reports must be filed on the 60th day immediately preceding the General.
 - Reports must be filed biweekly on each Friday thereafter.
- Additional reports must be filed on the 25th, 11th and 4th days before the General.

<i>Cover Period</i>	<i>Report Code</i>	<i>Due Date</i>
08/26/16 – 09/02/16	2016 G1	09/09/16
09/03/16 – 09/16/16	2016 G2	09/23/16
09/17/16 – 09/30/16	2016 G3	10/07/16
10/01/16 – 10/07/16	2016 G4	10/14/16
10/08/16 – 10/14/16	2016 G5	10/21/16
10/15/16 – 10/21/16	2016 G6	10/28/16
10/22/16 – 11/03/16	2016 G7	11/04/16
<i>Termination Reports</i>		
11/04/16 – 02/06/17	TR-G	02/06/17

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